The NOBO Web Site

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Contents

1. Name

    The web site is:

        http://nobohandweavers.com/

    Entering NOBO in a web browser is unlikely to bring up a link to
    our web site. Try Nobo Handweavers

2. Viewing

    Top Page are the Posts by members
     This is a sequence of inputs by categories such as General, Looms,
     Library, etc. These posts may ve viewed by anyone. Comments may be
     posted by registered users.

    The Menu selects individual Pages
     These are mainly static or infrequently changing pages from About
     through Shop. Some pages are protected with a password, this is a
     common password and only changes yearly

     Current password is Soay

3. Creating Content

    To write a Post or to create or change a Page you need a user name
    and password. This is different from the yearly changing password.

    When you have a user name and password you need to log in in order
    to access the Dashboard which provides access to:

        Posts, Pages, Media, Comments and other control elements of the
        site
        Your capabilities depend on your role which are:
         Subscriber: manage their profile
         Contributor: write and manage their own posts but cannot publish
                      them.
         Author: publish and manage their own posts
         Editor: publish and manage posts including the posts of other
                 users.
         Administrator: access to all the administration features

3.1 Steps to Write a Post

     Log in to the Dashboard.
     Click the 'Posts' tab.

Click the 'Add New' sub-tab.
  Start filling in the blanks: enter your post title in the upper
  field, and enter your post body content in the main post editing
  box below it. Select a category, add tags, and make other
  selections. If you must password protect, please use the common
  NOBO password.
Click Publish when you are ready,

3.2 Adding Images to a Post

  Direct as you create your post
    Add an image using the Add Media button above the editor
    box. This opens the multi-file uploader. Amy images you add will
    be automatically added to the Media Library.

  Indirect using the Media Library
    Select the Media tab, select the sub tab Add New. This opens the
    Upload New Media page

3.3 Pages – Creating and Editing

  These contain mainly static data.
    The pages may be edited however tabular pages have been created
    using raw html. If you know html please make changes otherwise
    please ask ted to make the changes

  If you consider a topic should be permanent, please table it for
  discussion at a NoBo meeting,

tg 03/18/2015